

MS-300 – Deploying Microsoft 365 Teamwork

Microsoft Official Courses (MOC) MS-300 ClassPack:

Course MS-300T01-A: Managing Office 365 Content Services

Course MS-300T02-A: Managing SharePoint Online

Course MS-300T03-A: Enabling Microsoft Teams for Collaboration

Course MS-300T04-A: Enabling Office 365 Workloads for Collaboration



About this Course:

- This Class Pack includes 4 official courses **MS-300T01-A, MS-300T02-A, MS-300T03-A, MS-300T04-A**
- Content is the most critical digital asset for

every organization. In this course you will learn how to plan, configure, and manage SharePoint Site Collection and OneDrive for Business to enable modern content services which transform the content lifecycle. Specifically, this course discusses the modern SharePoint site structure, such as SharePoint hub sites. It provides best practices for the adoption and deployment of OneDrive for Business within your organization. It also covers sharing, security, and monitoring in SharePoint Online and OneDrive for business. This course is designed for IT Professionals who deploy and manage the Teamwork infrastructure in their organization.

- In this course you will learn how to manage user profiles and apps with proper permission settings. We will also discuss how to plan and configure Managed Metadata, Business Connectivity Services, and search allowing content to be found, consumed, and governed across Office 365. Microsoft Teams is the hub for Teamwork in Microsoft 365. In this course you will learn how to plan, deploy, and manage Microsoft Teams. Specifically, this course discusses the relationship of Teams with SharePoint, OneDrive, and Office 365 Groups. It provides best practices for the adoption and deployment of Teams within your organization. It also covers how to establish guest policies and data governance for your Teams data. Transforming teamwork and collaboration inside and outside the organization becomes more critical in a modern workspace. In this course you will learn how to leverage Office 365 Collaboration Workloads to improve your organizations productivity, such as Yammer, Stream, PowerApps, and Flow. We will evaluate available collaborative toolsets and analyze business requirements. You will also learn

how to plan and develop governance for digital transformation including user adoption and change management.

Course Goals/Skills:

- Configure SharePoint Site Collections
- Manage site collection storage limits
- Deploy OneDrive for Business sync client
- Use Group Policy to control OneDrive sync client settings
- Manage external sharing for data in SharePoint Online and OneDrive for Business
- Describe how to configure user profile properties
- Describe how to manage audiences
- Describe how to use the App Catalog to make custom apps
- Create and manage term groups, term sets, and terms
- Describe the difference between modern and classic search experiences
- Plan for a Microsoft 365 Teams deployment
- Configure Office 365 for Teams
- Configure teams and channels in Microsoft Teams
- Manage user access to Teams
- Configure Teams for meetings
- Establish a data governance strategy for Teams data
- Evaluate available technological tools
- Analyze business requirements
- Develop governance for digital transformation
- Implement application management governance
- Manage user adoption and change
- Monitor collaboration solutions
- Evaluate Office 365 collaboration workloads

Audience:

- This course is for the Microsoft 365 teamwork administrator role. The role is responsible for configuring, deploying, and managing Office 365 and Azure workloads that focus on efficient and effective collaboration and adoption. They manage apps, services, and supporting infrastructure to meet business requirements. The administrator is aware of and can differentiate between products and services, but may not directly manage each product or service. The Teamwork Administrator must be able to deploy, manage, migrate, and secure SharePoint (online, on-premises, and hybrid), OneDrive, and Teams. The Teamwork Administrator has a fundamental understanding of integration points with the following apps and services: Office, PowerApps, Flow, Yammer, Microsoft Graph, Stream, Planner, and Project. The administrator understands how to integrate third-party apps and services including line-of-business applications.

Course Format:

	
Присъствен (Classroom) Курс в Учебната ни зала или В Офис на Клиент	Онлайн (Online/Virtual) Курс във виртуална зала с инструктор

Course Language Option

<input type="checkbox"/>	<input type="checkbox"/>
Български (Bulgarian)	Английски (English)

You can choose the language in which the training will be conducted – Bulgarian or English. All our instructors are fluent in English.

Student Guides:



The training materials are available in electronic format. They can be used online / offline on any device. Lifetime access.



Lab Environment:



Each student has their own lab environment where the exercises are conducted, part of the course. You do not need to install software on a computer


or special hardware requirements.
Participants in a face-to-face format in our Training Center have an individual computer during the training.

At Course Completion:

	
Lifetime Access - Video Archive 24/7	Certificate of Course Completion

Lifetime access to a video archive with recording of each individual lecture.
Official internationally recognized certificate for completed training course.

Course Duration:

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- 5 working days (09:00 – 17:00)
or
 - 40 hours training (theory and practice) in non-working hours lasting 4 weeks
Saturday and Sunday 10:00 – 14:00, 14:00 – 18:00, 18:00 – 22:00
Monday and Wednesday 19:00 – 23:00
Tuesday and Thursday 19:00 – 23:00
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Payments:



An application for an invoice is accepted at the time of enrollment in the respective course.

An invoice is issued within 7 days of confirming the payment.

Next Class:

Jun 6

6 June 2026 @ 10:00 - 28 June 2026 @ 14:00 EEST

[Linux Professional Institute LPIC-1 prep for 101-500 and 102-500 \(4 weeks\)](#)

Jun 15

15 June 2026 @ 09:00 - 19 June 2026 @ 17:00 EEST

[EC-Council – Certified Ethical Hacker \(CEHv13 EN\)](#)

Jun 22

22 June 2026 @ 09:00 - 26 June 2026 @ 17:00 EEST

[EC-Council – Certified Ethical Hacker \(CEHv13 EN\)](#)

Jun 29

29 June 2026 @ 09:00 - 3 July 2026 @ 17:00 EEST

EC-Council – Certified Ethical Hacker (CEHv13 EN)

Jul 4

4 July 2026 @ 10:00 - 26 July 2026 @ 14:00 EEST 🗓

Linux Professional Institute LPIC-1 prep for 101-500 and 102-500 (4 weeks)

[View Calendar](#)

For more information, use the contact format. We will contact you to confirm the data.

Prerequisites:

- Experience with Windows PowerShell
 - Basic understanding of Active Directory and Azure AD
 - Basic understanding of mobile device management, and alternative operating systems (Android and macOS)
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This Class will teach you how to pass the following exams:

▪ **Exam MS-300: Deploying Microsoft 365 Teamwork**

▪ [Може да се сертифицирате в нашия тест център с ваучер с](#)

отстъпка от цената на изпит.